



North Carolina Department of Health and Human Services Office of the Controller

Michael F. Easley, Governor
Dempsey Benton, Secretary

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Laketha M. Miller, Controller
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LOCATION:
616 Oberlin Road
Raleigh, NC 27605

April 4, 2008

Dear Child Support Enforcement Agency Director:

Subject: DSS-1571 Year-End Information

As a reminder, the service month of May 2008 (reimbursed June 2008) is the last month during which you may report expenditures that will be reimbursed from your SFY 07-08 allocations. In an attempt to assist you with the maximization of your remaining funds, we ask that you prepare and submit your DSS-1571 for the service month of May 2008 as soon as possible. **Due to time constraints imposed upon the Controller's Office by the Office of the State Controller and the Office of State Budget and Management related to year-end closing, we are moving up the closing date for the month of June only. All counties will be required to be uploaded and balanced by COB on Monday, June 16, 2008.** Please check the State system via NC X/PTR for the WCA450 Notification Report, which will indicate when you may upload your files and also check for the DHRWCA County Transmittal Balance Report, which will indicate whether you have uploaded successfully.

If you have any questions, please call the County Administration Accounting Unit (919) 733-2306.

Sincerely,

[signed]

Laketha M. Miller

LMM:mkd

cc: Child Support Enforcement Agency Finance Officers
IV-D Consultants
Sherry Bradsher
Sarah Barham
Jack Chappell
Debbie Hawkins
Myra K. Dixon